

SAMPLE DOCUMENT — Property owner and street address removed

LETTER OF GOOD STANDING

Issued when a roof passes inspection with no significant remaining issues — or after recommended repairs are completed.

Sample property: residential roof · Manatee / Sarasota County, FL

Issued by: Tom Wilhelm, Managing Partner

Dear Agent and Client,

Thank you for allowing Nova Construction and Roofing to inspect this property. Based on the inspection (and any agreed repairs, when applicable), we are issuing this Letter of Good Standing to confirm the roof shows no further signs of deferred maintenance or storm-created damage that would prevent it from performing as a water-shedding system.

The roof is the most critical part of the building envelope and should be inspected yearly. The most common storm-created damage we look for is wind lift or hail. Those conditions were not present as active deficiencies at the time of this sample determination.

Your clients may keep this letter for listing packets, buyer files, insurance, and underwriting. We can also enroll the property in a yearly inspection program so the roof is monitored as it ages.

This sample letter does not name a homeowner or street address. A live letter is written to the property after inspection.

Respectfully,

Tom Wilhelm

Managing Partner

Nova Construction and Roofing

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